

PHA Plans

Annual Plan for Fiscal Year 2001

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: Housing Authority of Snohomish County

PHA Number: WA039

PHA Fiscal Year Beginning: July 1, 2001

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices
- ☐ PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices
- ☐ PHA local offices
- ☐ Main administrative office of the local government
- ☐ Main administrative office of the County government
- ☐ Main administrative office of the State government
- ☐ Public library
- ☐ PHA website
- ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- ☒ Main business office of the PHA
- ☐ PHA development management offices
- ☐ Other (list below)

Annual PHA Plan
PHA Fiscal Year 2000
[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

☒ **Standard Plan**

Streamlined Plan:

- ☒ **High Performing PHA**
- ☐ **Small Agency (<250 Public Housing Units)**
- ☐ **Administering Section 8 Only**

☐ **Troubled Agency Plan**

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

The need for additional Section 8, Public Housing and other forms of assisted housing is evidenced by the numbers of families needing assistance in Snohomish County as well as those currently on the waiting list. At least 20,000 households below 80% of the median income need some sort of help with housing. Over 4,400 households are waiting for Section 8 or Public Housing, most of those are families with children, under 30% of the median income, and needing 2 or 3 bedroom units. HASCO has established aggressive goals of 100 additional Section 8 vouchers per year and 100 other affordable housing units per year for the next 5 years to help meet the need.

HASCO will continue to carefully screen Public Housing applicants to assure that our residential communities remain a good and safe place to live. Although deconcentration and income mixing is not currently a problem, preference will be given when necessary to higher income families to assure a presence of working households in all family developments. Work will also be encouraged through the setting of flat rents as an incentive to retain working families. HASCO is exempt from HUD's rule on deconcentration because all of our Public Housing developments are under 100 units.

HASCO will rely of the Section 8 program to house the bulk of households with incomes below 30% of median income and shall attempt to exceed the federal mandate of 75% of households below that threshold. The wait list will continue be first come first served, except for a series of set-aside vouchers that assist those with a disadvantage in accessing housing such as the homeless, disabled or victims of domestic violence or are striving for upward mobility such as Project Self-Sufficiency or the Welfare to Work Program.

Public Housing improvements are programmed through a 1 and 5 year action plan. During year 1, \$355,657 has been requested from HUD primarily for appliance replacement and unit interior upgrades. Approximately \$24,000 has been requested for

resident services coordination and resident training programs. \$355, 657 per year will also be requested from HUD each year for the balance of the 5-year period. Programmed improvements include roof replacement, interior upgrades, new windows, community room upgrades, water tank replacements, and storm system repairs. During the next 5 years, HASCO plans to sell 43 Public Housing scattered site singly family homes/duplexes and transfer operating subsidies to our Millwood Estates complex as approved by HUD. This will improve HASCO's management and maintenance responsibilities of the Public Housing program.

HASCO intends to implement homeownership option available under the Housing Choice Voucher program for up to 25 participants per year. Other assisted housing participants or other lower income households in the community will be helped in becoming first time homebuyers through the SnoHome loan program. An annual goal of 50 new first time homebuyers has been set for the next 5 years. While the required number of Family Self- Sufficiency participants continues to decline, HASCO has set a goal of 25 new participants a year including escrow accounts.

The Public Housing Drug Elimination strategy will again focus on prevention. Key elements include supplemental police services at all complexes, youth activities to deter drug or gang involvement such as Camp Fire, the YWCA Teen Center, and skill building for parents to help them achieve self-sufficiency.

Finally, HASCO is coordinating the development of this plan with Snohomish County's update to the HUD Consolidate Plan to assure consistency. Joint public hearings have already been conducted again this year to inform the public about both planning efforts and to receive their input on housing and community development needs in Snohomish County, and to review the contents of this draft plan.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- ☒ Admissions Policy for Deconcentration – Attachment A
- ☒ FY 2002 Capital Fund Program Annual Statement – Attachment B
- ☐ Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- ☒ PHA Management Organizational Chart – Attachment C
- ☒ FY 2002 Capital Fund Program 5 Year Action Plan – Attachment D
- ☒ Public Housing Drug Elimination Program (PHDEP) Plan – Attachment E
- ☒ Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text) – Attachment F
- ☒ Other (List below, providing each attachment name)
 - Section 8 Homeownership Capacity Statement – Attachment G
 - Implementation of Community Service Requirements – Attachment H
 - Pet Ownership in Public Housing – Attachment I
 - Progress in Meeting the 5-Year Plan Mission and Goals – Attachment J
 - Resident Membership on the PHA Governing Board – Attachment K
 - Membership of the Resident Advisory Board – Attachment L
 - Project Based Vouchers – Attachment M

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans 504 Accessibility
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies Exempt
	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
NA	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
NA	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
NA	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
NA	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
X	Policies governing any Section 8 Homeownership program <input checked="" type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
NA	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's	Annual Plan: Annual Audit

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	response to any findings	
NA	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality **	Access-ibility	Size *	Loca-tion
Income <= 30% of AMI	7078	5	5	4	5	4	4
Income >30% but <=50% of AMI	7154	5	5	3	5	4	4
Income >50% but <80% of AMI	6190	3	3	2	4	3	3
Elderly	3577	5	4	4	3	3	3
Families with Disabilities	6760	5	5	4	5	5	5
African American	352	5	5	4	5	4	4
Hispanic	530	5	5	5	5	4	4
Race/Ethnicity							
Race/Ethnicity							

* Size mismatch most acute among immigrant families

** Most severe problems in rural areas

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

☒ Consolidated Plan of the Jurisdiction/s
Indicate year: 1995

- ☒ U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- ☐ American Housing Survey data
Indicate year:
- ☐ Other housing market study
Indicate year:
- ☒ Other sources: (list and indicate year of information)

Disability Resource Center of Snohomish County Estimate

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/>	Section 8 tenant-based assistance		
<input type="checkbox"/>	Public Housing		
<input type="checkbox"/>	Combined Section 8 and Public Housing		
<input type="checkbox"/>	Public Housing Site-Based or sub-jurisdictional waiting list (optional)		
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	2471		240
Extremely low income <=30% AMI	1962	79.4	
Very low income (>30% but <=50% AMI)	492	19.9	
Low income (>50% but <80% AMI)	17	.7	
Families with children	1565	63.3	
Elderly families	310	12.5	
Families with Disabilities	870	35.2	
Black	146	5.9	
Native American	74	2.9	
Asian	132	5.3	
Hispanic	80	3.2	

Housing Needs of Families on the Waiting List			
Characteristics by Bedroom Size (Public Housing Only)			
1BR			
2 BR			
3 BR			
4 BR			
5 BR			
5+ BR			
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes: How long has it been closed (# of months)? Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

Waiting list type: (select one) <input type="checkbox"/> Section 8 tenant-based assistance <input checked="" type="checkbox"/> Public Housing <input type="checkbox"/> Combined Section 8 and Public Housing <input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional) If used, identify which development/sub-jurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	1659		
Extremely low income <=30% AMI	1135	68.4	
Very low income (>30% but <=50% AMI)	474	28.6	
Low income (>50% but <80% AMI)	50	3	
Families with children	1256	75.7	
Elderly families	128	7.7	
Families with Disabilities	390	23.5	
Black	122	7.3	
Native American	30	1.8	
Asian	104	6.2	

Hispanic	37	2.2	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	424	25.5	
2 BR	813	49	
3 BR	287	17.2	
4 BR	122	7.3	

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- ☒ Employ effective maintenance and management policies to minimize the number of public housing units off-line
- ☐ Reduce turnover time for vacated public housing units
- ☐ Reduce time to renovate public housing units
- ☐ Seek replacement of public housing units lost to the inventory through mixed finance development
- ☐ Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- ☒ Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- ☐ Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- ☐ Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- ☐ Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- ☒ Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- ☐ Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- ☒ Apply for additional section 8 units should they become available
- ☒ Leverage affordable housing resources in the community through the creation of mixed - finance housing
- ☒ Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- ☒ Other: (list below) Facilitate preservation of existing Section 8 project based developments.

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- ☐ Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- ☒ Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance. HASCO will review annually and attempt to keep the percentage of participants with incomes below 30% of median to around 83%.
- ☐ Employ admissions preferences aimed at families with economic hardships
- ☒ Adopt rent policies to support and encourage work
- ☒ Other: (list below) Project base housing vouchers in structures that provide a supportive environment to families with incomes below 30% of AMI.

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- ☐ Employ admissions preferences aimed at families who are working
- ☒ Adopt rent policies to support and encourage work
- ☐ Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- ☐ Seek designation of public housing for the elderly
- ☐ Apply for special-purpose vouchers targeted to the elderly, should they become available
- ☒ Other: (list below) Provide preference on the Section 8 waiting list for younger disabled applicants that reach the top of the public housing waiting list, since only one location is available (Robin Park) for these applicant.

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- ☐ Seek designation of public housing for families with disabilities
- ☐ Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- ☒ Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- ☒ Affirmatively market to local non-profit agencies that assist families with disabilities
- ☒ Other: (list below) Include handicapped accessible unit data on the annual update of the Assisted Housing Inventory for Snohomish County.

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- ☒ Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- ☐ Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- ☒ Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- ☐ Market the section 8 program to owners outside of areas of poverty /minority concentrations
- ☐ Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- ☒ Funding constraints
- ☒ Staffing constraints
- ☒ Limited availability of sites for assisted housing

- ☒ Extent to which particular housing needs are met by other organizations in the community
- ☒ Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- ☒ Influence of the housing market on PHA programs
- ☒ Community priorities regarding housing assistance
- ☒ Results of consultation with local or state government
- ☒ Results of consultation with residents and the Resident Advisory Board
- ☐ Results of consultation with advocacy groups
- ☐ Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year.

Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2000 grants)		
a) Public Housing Operating Fund	96,527	
b) Public Housing Capital Fund	426,683	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	15,54,342	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	85,000	
g) Resident Opportunity and Self-Sufficiency Grants	0	
h) Community Development Block Grant	0	
i) HOME	0	
Other Federal Grants (list below)	0	
Family Self-Sufficiency Coordinator	24,383	Program Coordinator
2. Prior Year Federal Grants (unobligated funds only) (list below)		
3. Public Housing Dwelling Rental Income	785,000	PH Operations

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
Section 8 Interest on Reserves	2,000	Section 8 Administration
Public Housing Investment Income	24,000	Public Housing Operations
4. Other income (list below)		
4. Non-federal sources (list below)		
Total resources	16,987,935	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

- a. When does the PHA verify eligibility for admission to public housing? (select all that apply)
- ☐ When families are within a certain number of being offered a unit: (state number)
- ☒ When families are within a certain time of being offered a unit: (one month)
- ☐ Other: (describe)
- b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?
- ☒ Criminal or Drug-related activity
- ☒ Rental history
- ☒ Housekeeping
- ☒ Other Credit
- c. ☒ Yes ☐ No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- d. ☒ Yes ☐ No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- e. ☐ Yes ☒ No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- ☐ Community-wide list
- ☒ Sub-jurisdictional lists
- ☐ Site-based waiting lists
- ☐ Other (describe)

b. Where may interested persons apply for admission to public housing?

- ☒ PHA main administrative office
- ☐ PHA development site management office
- ☐ Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. ☐ Yes ☐ No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. ☐ Yes ☐ No: May families be on more than one list simultaneously?
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- ☐ PHA main administrative office
- ☐ All PHA development management offices
- ☐ Management offices at developments with site-based waiting lists
- ☐ At the development to which they would like to apply
- ☐ Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- ☒ One
- ☐ Two
- ☐ Three or More

b. ☒ Yes ☐ No: Is this policy consistent across all waiting list types?

- c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

- ☐ Yes ☒ No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income? However, HASCO's resident population is currently composed of 70% of households with incomes below 30% of median income. This is currently a workable mix that HASCO will strive to maintain.

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- ☒ Emergencies
☒ Overhoused
☒ Underhoused
☒ Medical justification
☒ Administrative reasons determined by the PHA (e.g., to permit modernization work)
☐ Resident choice: (state circumstances below)
☐ Other: (list below)

c. Preferences

1. ☒ Yes ☐ No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection **(5) Occupancy**)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- ☐ Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
☐ Victims of domestic violence
☐ Substandard housing
☐ Homelessness
☐ High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- ☐ Working families and those unable to work because of age or disability
☐ Veterans and veterans' families
☐ Residents who live and/or work in the jurisdiction
☐ Those enrolled currently in educational, training, or upward mobility programs

- ☒ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☐ Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

1 Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- ☐ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in the jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☒ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☐ Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- ☒ The PHA applies preferences within income tiers
- ☐ Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- ☒ The PHA-resident lease
- ☒ The PHA's Admissions and (Continued) Occupancy policy
- ☒ PHA briefing seminars or written materials
- ☒ House Rules
- Resident Handbook
- Briefing Video
- Screening Criteria

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- ☐ At an annual reexamination and lease renewal
- ☒ Any time family composition changes
- ☐ At family request for revision
- ☐ Other (list)

(6) Deconcentration and Income Mixing

a. ☐ Yes ☒ No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. ☐ Yes ☒ No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- ☐ Adoption of site based waiting lists
If selected, list targeted developments below:
- ☐ Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:
- ☐ Employing new admission preferences at targeted developments
If selected, list targeted developments below:
- ☐ Other (list policies and developments targeted below)

d. ☐ Yes ☒ No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- ☐ Additional affirmative marketing
- ☐ Actions to improve the marketability of certain developments
- ☐ Adoption or adjustment of ceiling rents for certain developments
- ☐ Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- ☐ Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- ☒ Not applicable: results of analysis did not indicate a need for such efforts
- ☐ List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- ☒ Not applicable: results of analysis did not indicate a need for such efforts
- ☐ List (any applicable) developments below:

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B.

Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).

(1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

- ☒ Criminal or drug-related activity only to the extent required by law or regulation
- ☐ Criminal and drug-related activity, more extensively than required by law or regulation
- ☐ More general screening than criminal and drug-related activity (list factors below)
- ☐ Other (list below)

b. ☒ Yes ☐ No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

c. ☒ Yes ☐ No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

d. ☐ Yes ☒ No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

- ☐ Criminal or drug-related activity
- ☒ Name and addresses of previous landlords if known. If the family owes money to the housing authority for previous damaged units or for other purposes.

(2) Waiting List Organization

a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

- ☒ None
- ☐ Federal public housing
- ☐ Federal moderate rehabilitation
- ☐ Federal project-based certificate program
- ☐ Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- ☒ PHA main administrative office
- ☐ Other (list below)

(3) Search Time

a. ☒ Yes ☐ No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below: Extensions must be requested in advance. The family must document good faith efforts to find housing and demonstrate that an extension would likely result in successfully finding housing. Extensions may be granted up to a maximum of 120 days. Additional extension beyond 120 days, will only be provided as a reasonable accommodation of a disability.

(4) Admissions Preferences

a. Income targeting

- ☐ Yes ☒ No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income? However, HASCO will review annually and attempt to keep the percentage of participants with incomes below 30% of median to around 83%.

b. Preferences

1. ☒ Yes ☐ No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application)

(if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- ☐ Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- ☐ Victims of domestic violence
- ☐ Substandard housing
- ☐ Homelessness
- ☐ High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- ☐ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in your jurisdiction
- ☒ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☒ Other preference(s) (list below) Self-sufficiency; Mentally Ill; Developmentally Disabled; Terminally Ill; Homeless; Domestic Violence Victims; Welfare to Work Vouchers; Frail Elderly; Sound Families Project Based Vouchers.

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

1 Date and Time

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- ☐ Working families and those unable to work because of age or disability

- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in your jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☒ Other preference(s) (list below) All preferences listed in #2 above have equal priority.

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- ☒ Date and time of application
- ☐ Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for "residents who live and/or work in the jurisdiction" (select one)

- ☐ This preference has previously been reviewed and approved by HUD
- ☐ The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- ☒ The PHA applies preferences within income tiers
- ☒ Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements. Preferences are written to accomplish a broad range of incomes. However, the application pool has provided the approximate income mix so that in most cases a preference is not necessary.

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- ☒ The Section 8 Administrative Plan
- ☒ Briefing sessions and written materials
- ☒ Other (list below) Welfare to Work contract of participation

b. How does the PHA announce the availability of any special-purpose Section 8 programs to the public?

- ☐ Through published notices

- ☒ Other (list below) Voucher allocations are provided to supportive services providers serving the special population. They market the program to their clients.

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- ☒ The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- ☐ The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- ☐ \$0
☒ \$1-\$25
☐ \$26-\$50

2. ☐ Yes ☒ No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1. ☐ Yes ☒ No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- ☐ For the earned income of a previously unemployed household member
- ☐ For increases in earned income
- ☐ Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

- ☐ Fixed percentage (other than general rent-setting policy)
- If yes, state percentage/s and circumstances below:

- ☐ For household heads
- ☐ For other family members
- ☐ For transportation expenses
- ☐ For the non-reimbursed medical expenses of non-disabled or non-elderly families
- ☐ Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- ☒ Yes for all developments
- ☐ Yes but only for some developments
- ☐ No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- ☒ For all developments
- ☐ For all general occupancy developments (not elderly or disabled or elderly only)
- ☐ For specified general occupancy developments
- ☐ For certain parts of developments; e.g., the high-rise portion
- ☐ For certain size units; e.g., larger bedroom sizes
- ☐ Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- ☒ Market comparability study
- ☐ Fair market rents (FMR)

- ☐ 95th percentile rents
- ☐ 75 percent of operating costs
- ☐ 100 percent of operating costs for general occupancy (family) developments
- ☐ Operating costs plus debt service
- ☐ The "rental value" of the unit
- ☐ Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- ☐ Never
- ☐ At family option
- ☒ Any time the family experiences an income increase
- ☐ Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)_____
- ☒ Other As noted above, all income changes must be reported to the PHA. However, increases in income or accumulation of increases that equal or exceed 15% of gross family income results in rent adjustments.

- g. ☐ Yes ☒ No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- ☐ The section 8 rent reasonableness study of comparable housing
- ☐ Survey of rents listed in local newspaper
- ☐ Survey of similar unassisted units in the neighborhood
- ☒ Other (list/describe below) Local rent and vacancy report conducted twice yearly in the Seattle metropolitan area.

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

- a. What is the PHA's payment standard? (select the category that best describes your standard)
- ☐ At or above 90% but below 100% of FMR
- ☐ 100% of FMR
- ☒ Above 100% but at or below 110% of FMR
- ☒ Above 110% of FMR (if HUD approved; describe circumstances below) For 4 or larger bedroom units in census tracts approved by HUD for exception rents.
- b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)
- ☐ FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- ☐ The PHA has chosen to serve additional families by lowering the payment standard
- ☐ Reflects market or submarket
- ☐ Other (list below)
- c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)
- ☒ FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- ☐ Reflects market or submarket
- ☐ To increase housing options for families
- ☐ Other (list below)
- d. How often are payment standards reevaluated for adequacy? (select one)
- ☒ Annually
- ☐ Other (list below)
- e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)
- ☒ Success rates of assisted families
- ☒ Rent burdens of assisted families
- ☐ Other (list below)

(2) Minimum Rent

- a. What amount best reflects the PHA's minimum rent? (select one)
- ☒ \$0
- ☐ \$1-\$25
- ☐ \$26-\$50

- b. ☐ Yes ☒ No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- ☒ An organization chart showing the PHA's management structure and organization is attached.
- ☐ A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning 06/30/01	Expected Turnover
Public Housing	253	4 per month
Section 8 Vouchers	2231	25 per month
Section 8 Certificates	280	3 per month
Section 8 Mod Rehab	NA	
Special Purpose Section 8 Certificates/Vouchers (list individually)	Self-Sufficiency	25
	Mentally Ill	116
	Developmentally Disabled	48
	Terminally Ill	23
	Homeless	42
	Frail Elderly	12
	Mainstream	88
	Welfare to Work Vouchers	700
	Family Self-Sufficiency	89
	Project Based Vouchers	30
Public Housing Drug Elimination Program (PHDEP)	253	NA
Other Federal Programs(list		

individually)		
Rural Development	270	3 per month
Shelter Plus Care	200	4 per month

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

Dwelling Lease and Statement of Charges
Grievance Procedures
Public Housing Video
Resident Handbook
Admissions and Continued Occupancy Plan
House Rules

(2) Section 8 Management: (list below)

Administrative Plan
Family Self Sufficiency Action Plan

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. ☐ Yes ☒ No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below: None

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- ☒ PHA main administrative office
☐ PHA development management offices
☐ Other (list below)

B. Section 8 Tenant-Based Assistance

1. ☐ Yes ☒ No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below: None

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- ☒ PHA main administrative office
☐ Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

- ☒ The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment. B: Annual Statement Performance and Evaluation Report Comprehensive Grant Program, Parts I, II and III.

-or-

- ☐ The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. ☒ Yes ☐ No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

☒ The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment. D. Five-Year Action Plan, Parts I, II and III.

-or-

☐ The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

☐ Yes ☒ No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

- ☐ Revitalization Plan under development
- ☐ Revitalization Plan submitted, pending approval
- ☐ Revitalization Plan approved
- ☐ Activities pursuant to an approved Revitalization Plan underway

☐ Yes ☒ No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name/s below:

☐ Yes ☐ No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below:

☐ Yes ☐ No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. ☒ Yes ☐ No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

☐ Yes ☒ No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description	
1a. Development name:	Public Housing Scattered Sites (2 projects)
1b. Development (project) number:	WA19P039014, WA19P039015
2. Activity type:	Demolition <input type="checkbox"/> Disposition <input checked="" type="checkbox"/>
3. Application status (select one)	Approved <input checked="" type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission:	<u>(03/18/99)</u>
5. Number of units affected:	
6. Coverage of action (select one)	<input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity:	a. Actual or projected start date of activity: 3/18/99 b. Projected end date of activity: 3/18/04

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. ☐ Yes ☒ No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description
1a. Development name:
1b. Development (project) number:
2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA’s Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: (DD/MM/YY)
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected:
7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. ☐ Yes ☒ No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

Conversion of Public Housing Activity Description
1a. Development name:
1b. Development (project) number:
2. What is the status of the required assessment? <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status) <input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) <input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved:

- ☐ Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: _____)
- ☐ Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: _____)
- ☐ Requirements no longer applicable: vacancy rates are less than 10 percent
- ☐ Requirements no longer applicable: site now has less than 300 units
- ☐ Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. ☐ Yes ☒ No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)

1a. Development name:

1b. Development (project) number:

2. Federal Program authority:

- ☐ HOPE I
- ☐ 5(h)

<input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. ☒ Yes ☐ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description: This program is under development. Initial eligibility criteria parameters are as follows:

Minimum HUD requirements

1. Family must be income-eligible, i.e. below the maximum income cutoff.
2. Gross family income must be at least two times the voucher payment standard.
3. Head of household or spouse must have been continuously employ full-time for at least one year prior to receiving homeownership assistance, except for elderly/disabled families.
4. Family must have completed homeownership education and counseling.
5. There is no previous default on a mortgage obtained through the homeownership option.

a. Size of Program

☒ Yes ☐ No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- ☒ 25 or fewer participants
☐ 26 - 50 participants
☐ 51 to 100 participants
☐ more than 100 participants

b. PHA-established eligibility criteria

☒ Yes ☐ No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

1. Family must have sufficient income to pay homeownership and other family expenses.
2. Only 30-year fixed-rate mortgages are allowed.
3. Homebuyers must contribute \$2,500 or 2% of the purchase price, whichever is greater. Some funds may be received in a gift.
4. Family must be a first-time homebuyer, i.e. have not owned a home in the last 3 years.
5. Family must be able to document at least 2 years of employment in current line of work.
6. Family must have 12 months of clean credit with no late payments, delinquencies, judgments, claims or bankruptcies. Any bankruptcy must have been discharged for at least 2 years. Any previous foreclosure must have a "SOLD" justification.
7. Family must have reasonable expectation that future income will grow to enable the family to meet its mortgage obligations without Section 8 assistance within 5 years.

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

☒ Yes ☐ No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? 04/23/99

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- ☒ Client referrals
- ☒ Information sharing regarding mutual clients (for rent determinations and otherwise)
- ☒ Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- ☒ Jointly administer programs
- ☒ Partner to administer a HUD Welfare-to-Work voucher program
- ☐ Joint administration of other demonstration program
- ☐ Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- ☒ Public housing rent determination policies
- ☒ Public housing admissions policies
- ☒ Section 8 admissions policies
- ☐ Preference in admission to section 8 for certain public housing families
- ☒ Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- ☐ Preference/eligibility for public housing homeownership option participation
- ☐ Preference/eligibility for section 8 homeownership option participation
- ☐ Other policies (list below)

b. Economic and Social self-sufficiency programs

- ☒ Yes ☐ No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If "yes", complete the following table; if "no" skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs

Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
<i>Section 8 Welfare to Work Voucher</i>	<i>700</i>	<i>Multiple</i>	<i>Main office/Other providers</i>	<i>Section 8</i>
<i>Shelter Plus Care</i>	<i>230</i>	<i>Specific Criteria</i>	<i>Main office/Other providers</i>	<i>S8 and LIPH Applicants</i>
<i>Project Self Sufficiency</i>	<i>25 year</i>	<i>Specific Criteria</i>	<i>Main office/Other providers</i>	<i>Section 8</i>
<i>Sound Families</i>	<i>25 year</i>	<i>Specific Criteria</i>	<i>Main office/Other providers</i>	<i>Section 8Project Based Vouchers</i>

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing	0	11 (01/15/01)
Section 8	104	83 (01/15/01)

- b. ☒ Yes ☐ No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?

If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- ☒ Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- ☒ Informing residents of new policy on admission and reexamination
- ☒ Actively notifying residents of new policy at times in addition to admission and reexamination.
- ☒ Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- ☒ Establishing a protocol for exchange of information with all appropriate TANF agencies
- ☐ Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- ☐ High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- ☐ High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- ☐ Residents fearful for their safety and/or the safety of their children
- ☒ Observed lower-level crime, vandalism and/or graffiti
- ☐ People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- ☒ Other (describe below) Issues of Public disorder which increases vulnerability to crime, i.e., neighbor conflict, lack of resident involvement.

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- ☐ Safety and security survey of residents
- ☒ Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- ☐ Analysis of cost trends over time for repair of vandalism and removal of graffiti
- ☒ Resident reports
- ☒ PHA employee reports
- ☒ Police reports
- ☒ Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- ☐ Other (describe below)

3. Which developments are most affected? (list below)

Cedar grove
Stevens Circle

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake:
(select all that apply)

- ☒ Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- ☒ Crime Prevention Through Environmental Design
- ☒ Activities targeted to at-risk youth, adults, or seniors
- ☒ Volunteer Resident Patrol/Block Watchers Program
- ☐ Other (describe below)

2. Which developments are most affected? (list below)
Programs are offered at all complexes equally.

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- ☒ Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- ☒ Police provide crime data to housing authority staff for analysis and action
- ☒ Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- ☐ Police regularly testify in and otherwise support eviction cases
- ☒ Police regularly meet with the PHA management and residents
- ☒ Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- ☒ Other activities (list below) Safety classes. Bike rodeo, red ribbon activities.

2. Which developments are most affected? (list below)
All developments received the above services.

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- ☒ Yes ☐ No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- ☒ Yes ☐ No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
- ☒ Yes ☐ No: This PHDEP Plan is an Attachment. E. The Housing Authority of Snohomish County Drug Elimination Plan.

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. ☒ Yes ☐ No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. ☒ Yes ☐ No: Was the most recent fiscal audit submitted to HUD?
3. ☐ Yes ☒ No: Were there any findings as the result of that audit?
4. ☐ Yes ☐ No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____
5. ☐ Yes ☐ No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. ☐ Yes ☒ No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
 - ☐ Not applicable
 - ☐ Private management
 - ☐ Development-based accounting
 - ☐ Comprehensive stock assessment
 - ☐ Other: (list below)

3. ☐ Yes ☐ No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. ☐ Yes ☒ No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
- ☐ Attached at Attachment (File name)
- ☐ Provided below:
3. In what manner did the PHA address those comments? (select all that apply)
- ☐ Considered comments, but determined that no changes to the PHA Plan were necessary.
- ☐ The PHA changed portions of the PHA Plan in response to comments
List changes below

B. Description of Election process for Residents on the PHA Board

1. ☐ Yes ☒ No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2. ☐ Yes ☒ No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

- a. Nomination of candidates for place on the ballot: (select all that apply)
- ☐ Candidates were nominated by resident and assisted family organizations
- ☐ Candidates could be nominated by any adult recipient of PHA assistance
- ☐ Self-nomination: Candidates registered with the PHA and requested a place on ballot
- ☐ Other: (describe)
- b. Eligible candidates: (select one)
- ☐ Any recipient of PHA assistance
- ☐ Any head of household receiving PHA assistance
- ☐ Any adult recipient of PHA assistance

- ☐ Any adult member of a resident or assisted family organization
- ☐ Other (list)

c. Eligible voters: (select all that apply)

- ☐ All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- ☐ Representatives of all PHA resident and assisted family organizations
- ☐ Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here) Snohomish County, Washington

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- ☒ The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- ☒ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- ☒ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- ☒ Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

- ☒ Other: (list below) Joint public hearings were held by Snohomish County and HASCO to receive public input into the consolidated plan and the public housing agency plan. Also included in the hearings were the City of Everett and the Everett Housing Authority, the other consolidated/agency planning entities in our county. The Snohomish County Consolidated Plan staff participated in the Public Hearing held to receive input into this Plan.

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The 2000 – 2004 Snohomish County Housing and Community Development Consolidated Plan was developed in close cooperation with the Housing Authority of Snohomish County as it developed its own agency plan. The strategies and objectives in the Consolidated Plan subsume those in the agency plan and the County is committed to continuing the availability of HUD CDBG funds on a competitive basis for eligible Authority activities.

ATTACHMENT A

PUBLIC HOUSING DECONCENTRATION POLICY

Component 3, (6) Deconcentration and Income Mixing

- a. ☐ Yes ☒ No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.
- b. ☐ Yes ☐ No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

Deconcentration Policy for Covered Developments			
Development Name:	Number of Units	Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]

ATTACHMENT B

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program Grant No: WA19P039501-01 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	0			
2	1406 Operations (Extraordinary Maintenance)	43,506			
3	1408 Management Improvements	26,600			
4	1410 Administration	26,748			
5	1411 Audit	0			
6	1415 Liquidated Damages	0			
7	1430 Fees and Costs	1,150			
8	1440 Site Acquisition	0			
9	1450 Site Improvement	35,894			
10	1460 Dwelling Structures	294,705			
11	1465.1 Dwelling Equipment—Nonexpendable	0			
12	1470 Nondwelling Structures	0			
13	1475 Nondwelling Equipment	0			
14	1485 Demolition	0			
15	1490 Replacement Reserve	0			
16	1492 Moving to Work Demonstration	0			
17	1495.1 Relocation Costs	0			
18	1499 Development Activities	0			
19	1501 Collateralization or Debt Service	0			
20	1502 Contingency	6,461			
21	Amount of Annual Grant: (sum of lines 2 – 20)	435,064			
22	Amount of line 21 Related to LBP Activities	0			

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program Grant No: WA19P039501-01 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
23	Amount of line 21 Related to Section 504 compliance	0			
24	Amount of line 21 Related to Security – Soft Costs	0			
25	Amount of Line 21 Related to Security – Hard Costs	0			
26	Amount of line 21 Related to Energy Conservation Measures	207,543			

Annual Statement/Performance and Evaluation Report**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part II: Supporting Pages**

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program Grant No: WA19P039501-01 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
WA39-004 Robin Park (30 units)	Exterior Paint	1460	30	30,000				
	Exterior Rehab to include pressure washing siding and windows.	1460	30	2,062				
	Roof Replacement	1460	30	30,000				
WA39-005 North Terrace (12 units)	Exterior Rehab to include pressure washing siding and windows.	1460	12	1,400				
WA39-006 Stevens Circle (19 units)	Exterior Rehab to include pressure washing siding and windows.	1460	19	1,700				
	Gas Conversion (heat & hwt)	1460	19	207,543				
WA39-007 Alderwood (25 units)	Exterior Rehab to include pressure washing siding and windows.	1460	25	1,900				

Annual Statement/Performance and Evaluation Report**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part II: Supporting Pages**

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program Grant No: WA19P039501-01 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
WA39-008 WA39-003 Pinewood (25 units)	Exterior Rehab to include pressure washing siding and windows.	1460	25	2,700				
	Paint trim	1460	25	8,000				
WA39-010 Centerwood (20 units)	Exterior Rehab to include pressure washing siding and windows.	1460	20	1,900				
	Sidewalk replacement	1450	20	35,894				
WA39-011 Maplewood (15 units)	Exterior Rehab to include pressure washing siding and windows.	1460	15	1,200				
WA39-014 Scattered Site				0				
WA39-015 Scattered Site				0				

Annual Statement/Performance and Evaluation Report**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part II: Supporting Pages**

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program Grant No: WA19P039501-01 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
WA39-017 East Terrace (24 units)	Exterior Rehab to include pressure washing siding and windows.	1460	24	2,000				
WA39-019 Cedar Grove (28 units)	Exterior Rehab to include pressure washing siding and windows	1460	28	3,300				
WA39-020 East Terrace II (2 units)	Exterior Rehab to include pressure washing siding and windows	1460	2	1,000				
HA - WIDE								
Operations	Operations (Extraordinary Maintenance)	1406	1	43,506				
	Resident Training Programs	1408	1	13,400				
	Resident Services Coordinator	1408	1	10,000				
	Maintenance Management Training	1408	4	1,200				
	Maintenance Skills Training	1408	2	2,000				
Nontechnical Salaries	Staff Salaries	1410.1	3	18,744				
	Staff Benefits	1410.9	3	8,004				

Annual Statement/Performance and Evaluation Report**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part II: Supporting Pages**

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program Grant No: WA19P039501-01 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
Sundry	Advertisement	1430	1	150				
Permit	Permit Fees	1430	1	1,000				
Contingency	Contingency	1502	1	6,461				

Annual Statement/Performance and Evaluation Report**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part III: Implementation Schedule**

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program No: WA19P039501-01 Replacement Housing Factor No:			Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates		

	Original	Revised	Actual	Original	Revised	Actual	
WA39-004 Robin Park	12/31/2002			06/30/2004			
WA39-005 North Terrace	12/31/2002			06/30/2004			
WA39-006 Stevens Circle	12/31/2002			06/30/2004			
WA39-007 Alderwood	12/31/2002			06/30/2004			
WA39-008 Pinewood	12/31/2002			06/30/2004			
WA39-010 Centerwood	12/31/2002			06/30/2004			
WA39-011 Maplewood	12/31/2002			06/30/2004			
WA39-014 Scattered Site	12/31/2002			06/30/2004			
WA39-015 Scattered Site	12/31/2002			06/30/2004			
WA39-017 East Terrace	12/31/2002			06/30/2004			
WA39-019 Cedar Grove	12/31/2002			06/30/2004			
WA39-020 East Terrace II	12/31/2002			06/30/2004			
HA WIDE	12/31/2002			06/30/2004			
Resident Resource Coordinator	12/31/2002			06/30/2004			
Resident Training Program	12/31/2002			06/30/2004			
Maintenance Mgmt Training	12/31/2002			06/30/2004			
Maintenance Skills Training	12/31/2002			06/30/2004			
Staff Salaries	12/31/2002			06/30/2004			
Staff Benefits	12/31/2002			06/30/2004			
Advertisement	12/31/2002			06/30/2004			
Permit Fees	12/31/2002			06/30/2004			
Contingency	12/31/2002			06/30/2004			

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program Grant No: WA19P039501-00 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/00 Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	42,668	42,668		
3	1408 Management Improvements	26,600	26,600		
4	1410 Administration	26,748	26,748	26,748	7,078
5	1411 Audit	0			
6	1415 Liquidated Damages	0			
7	1430 Fees and Costs	1,150	1,150		
8	1440 Site Acquisition	0			
9	1450 Site Improvement	14,000	34,000		
10	1460 Dwelling Structures	283,900	267,600	223,611	0
11	1465.1 Dwelling Equipment—Nonexpendable	15,156	15,156		
12	1470 Nondwelling Structures	10,000	10,000		
13	1475 Nondwelling Equipment	0			
14	1485 Demolition	0			
15	1490 Replacement Reserve	0			
16	1492 Moving to Work Demonstration	0			
17	1495.1 Relocation Costs	0			
18	1499 Development Activities	0			
19	1501 Collateralization or Debt Service	0			
20	1502 Contingency	6,461	2,761		
21	Amount of Annual Grant: (sum of lines 2 – 20)	426,683	426,683	250,359	7,078
22	Amount of line 21 Related to LBP Activities	0			
23	Amount of line 21 Related to Section 504 compliance	0			
24	Amount of line 21 Related to Security – Soft Costs	30,000			
25	Amount of Line 21 Related to Security – Hard Costs	0			

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program Grant No: WA19P039501-00 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/00 Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
26	Amount of line 21 Related to Energy Conservation Measures	0			

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program Grant No: WA19P039501-00 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
WA39-004 Robin Park	Appliance Replacement	1465.1	5	1,263	1,263			
	Exterior Rehab to include pressure washing siding and windows.	1460	1	2,062	2,062			
	Kitchen/Bathroom Renovation	1460	30	42,130	42,130	42,130		
	Parking Lot Repairs	1450	1	4,000	4,000			
WA39-005 North Terrace	Exterior Rehab to include pressure washing siding and windows.	1460	1	1,380	1,380			
	Appliance Replacement	1465.1	5	1,263	1,263			
	Playground Fence Installation	1450	1	10,000	10,000			
WA39-006 Stevens Circle	Exterior Rehab to include pressure washing siding and windows.	1460	1	1,680	1,680			
	Appliance Replacement	1465.1	3	1,263	1,263			
	Kitchen/Bathroom Renovation	1460	19	81,276	81,276	81,276		
	Community/Laundry Room Rehab	1470	1	10,000	10,000			
	Playground Renovation	1450	1	0	20,000			New work item

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program Grant No: WA19P039501-00 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
WA39-007 Alderwood	Exterior Rehab to include pressure washing siding and windows.	1460	1	1,890	1,890			
	Appliance Replacement	1465.1	3	1,263	1,263			
	Front Door Replacement	1460	25	10,000	0			PHDEP \$
WA39-008 WA39-003 Pinewood	Exterior Rehab to include pressure washing siding and windows.	1460	1	2,657	2,657			
	Appliance Replacement	1465.1	5	1,263	1,263			
	Front Door Replacement	1460	25	10,000	0			PHDEP \$
	Exterior Trim Paint	1460	5	0	3,700	3,700		Needs assesment
WA39-010 Centerwood	Exterior Rehab to include pressure washing siding and windows.	1460	1	1,880	1,880			
	Appliance Replacement	1465.1	5	1,263	1,263			
	Kitchen/Bathroom Renovation	1460	18	96,505	96,505	96,505		
WA39-011 Maplewood	Exterior Rehab to include pressure washing siding and windows.	1460	1	1,200	1,200			

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program Grant No: WA19P039501-00 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	Appliance Replacement	1465.1	5	1,263	1,263			
WA39-014 Scattered Site	Interior unit upgrade to include replacement of window and floor coverings, doors, hot water tanks and paints.	1460	5	1,000	1,000			
	Window Replacement	1460	5	9,000	9,000			
	Appliance Replacement	1465.1	5	1,263	1,263			
WA39-015 Scattered Site	Interior unit upgrade to include replacement of window and floor coverings, doors, hot water tanks and paints	1460	5	1,000	1,000			
	Appliance Replacement	1465.1	5	1,263	1,263			
WA39-015 Scattered Site	Window Replacement	1460	5	9,000	9,000			
	Bathroom Renovation	1460	5	5,000	5,000			
WA39-017 East Terrace	Exterior Rehab to include pressure washing siding and windows.	1460	1	2,940	2,940			
	Appliance Replacement	1465.1	5	1,263	1,263			
WA39-019 Cedar Grove	Exterior Rehab to include pressure washing siding and windows	1460	1	3,300	3,300			

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program Grant No: WA19P039501-00 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	Appliance Replacement	1465.1	5	1,263	1,263			
WA39-020 East Terrace II	Appliances	1465.1	4	1,263	1,263			
HA - WIDE								
Operations	Operations	1406	1	42,668	42,668			
	Resident Training Programs	1408	1	13,400	13,400			
	Resident Services Coordinator	1408	1	10,000	10,000			
	Maintenance Management Training	1408	4	1,200	1,200			
	Maintenance Skills Training	1408	2	2,000	2,000			
Nontechnical Salaries	Staff Salaries	1410.1	3	18,744	18,744	18,744	5,954	
	Staff Benefits	1410.9	3	8,004	8,004	8,004	1,124	
Sundry	Advertisement	1430	1	150	150			
Permit	Permit Fees	1430	1	1,000	1,000			
Contingency	Contingency	1502	1	6,461	2,761			

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

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Annual Statement/Performance and Evaluation Report**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part III: Implementation Schedule**

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program No: WA19P039501-00 Replacement Housing Factor No:					Federal FY of Grant: 2000
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
WA39-004 Robin Park	12/31/2001			06/30/2003			
WA39-005 North Terrace	12/31/2001			06/30/2003			
WA39-006 Stevens Circle	12/31/2001			06/30/2003			
WA39-007 Alderwood	12/31/2001			06/30/2003			
WA39-008 Pinewood WA39-003	12/31/2001			06/30/2003			
WA39-010 Centerwood	12/31/2001			06/30/2003			
WA39-011 Maplewood	12/31/2001			06/30/2003			
WA39-014 Scattered Site	12/31/2001			06/30/2003			
WA39-015 Scattered Site	12/31/2001			06/30/2003			
WA39-017 East Terrace	12/31/2001			06/30/2003			
WA39-019 Cedar Grove	12/31/2001			06/30/2003			
WA39-020 East Terrace II	12/31/2001			06/30/2003			
HA WIDE							
Resident Resource Coordinator	12/31/2001			06/30/2003			
Resident Training Program	12/31/2001			06/30/2003			
Maintenance Mgmt Training	12/31/2001			06/30/2003			

Annual Statement/Performance and Evaluation Report**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part III: Implementation Schedule**

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program No: WA19P039501-00 Replacement Housing Factor No:					Federal FY of Grant: 2000
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
Maintenance Skills Training	12/31/2001			06/30/2003			
Staff Salaries	12/31/2001			06/30/2003			
Staff Benefits	12/31/2001			06/30/2003			
Advertisement	12/31/2001			06/30/2003			
Permit Fees	12/31/2001			06/30/2003			
Contingency	12/31/2001			06/30/2003			

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: Housing Authority of Snohomish County	Grant Type and Number Capital Fund Program: WA 19P039702-99 Capital Fund Program Replacement Housing Factor Grant No:	Federal FY of Grant: 1999
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☐ Original Annual Statement
 ☐ Reserve for Disasters/ Emergencies
 ☒ Revised Annual Statement (revision no: 3)
 ☒ Performance and Evaluation Report for Period Ending: 12/31/00
 ☐ Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	26,300	26,300	26,300	9,115
4	1410 Administration	24,000	24,000	24,000	24,000
5	1411 Audit	0			
6	1415 liquidated Damages	0			
7	1430 Fees and Costs	1,150	1,150	1,150	263
8	1440 Site Acquisition	0			
9	1450 Site Improvement	35,588	35,348	35,348	35,348
10	1460 Dwelling Structures	240,235	252,316	252,316	197,922
11	1465.1 Dwelling Equipment—Nonexpendable	5,893	513	513	513
12	1470 Nondwelling Structures	16,030	16,030	16,030	16,030
13	1475 Nondwelling Equipment				
14	1485 Demolition	0			
15	1490 Replacement Reserve	0			
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	0			
18	1498 Mod Used for Development	0			
19	1502 Contingency	6,461	0	0	
20	Amount of Annual Grant: (sum of lines 2-19)	355,657	355,657	355,657	283,191
21	Amount of line 20 Related to LBP Activities	0			
22	Amount of line 20 Related to Section 504 Compliance	0			

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program: WA 19P039702-99 Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant: 1999
<div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/00 </div> <div> <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Final Performance and Evaluation Report </div> <div> <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 3) </div> </div>					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
23	Amount of line 20 Related to Security	68,717			
24	Amount of line 20 Related to Energy Conservation Measures	0			

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program #: WA19P039702-99 Capital Fund Program Replacement Housing Factor #:				Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
WA39-004								
Robin Park	Appliance Replacement	1465.1	5	0	0	0	0	Moved \$ to 1450
	Interior unit upgrade to include replacement of window and floor coverings, doors, hot water tanks and paints.	1460	5	5,681	5681	5681	3,417	Ongoing project
	Exterior rehab due to mold	1460	1	4,326	4,326	4,326	2,062	Deferred maint.
	Greenhouse	1470	1	396	396	396	396	Transfer remain funds 07/08
WA39-005 North Terrace	Interior unit upgrade to include replacement of window and floor coverings, doors, hot water tanks and paints.	1460	5	5,681	5681	5681	2,094	Ongoing Project
	Exterior rehab due to mold	1460	4	3,103	3103	3,103	1,380	Deferred maint
	Appliance Replacement	1465.1	5	0	0	0	0	Moved \$ to 1450
	504 Compliance	1460	12	12,000	0	0	0	Moved to 39-06/07
	Bathroom Renovation	1460	12	24,000	0	0	0	Moved to 39-06/07

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program #: WA19P039702-99 Capital Fund Program Replacement Housing Factor #:				Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
WA39-006 Stevens Circle	Interior unit upgrade to include replacement of window and floor coverings, doors, hot water tanks and paints	1460	5	5,681	5681	5,681	924	
	Exterior rehab due to mold	1460	5	3,103	3,103	3,103	1,680	Deferred maint
	Exterior Painting	1460	5	0	16,527	16,527	16,527	Pulled from need
	Appliance Replacement	1465.1	3	0	0	0	0	Moved \$ to 1450
	Fencing Play Area	1450	1	8,486	8,237	8,237	8,237	Project complete
	Parking Lot Repair	1450	1	4,178	4,178	4,178	4,178	Transferred needs
WA39-007 Alderwood	Interior unit upgrade to include replacement of window and floor coverings, doors, hot water tanks and paints	1460	5	16,362	31,036	31,036	31,036	Ongoing project
	Exterior rehab due to mold	1460	7	3,603	3,603	3,603	1,890	Deferred maint
	Appliance Replacement	1465.1	3	0	0	0	0	Moved \$ to 1450
WA39-007	Bathroom Renovation	1460	25	9,874	9,874	9,874	9,202	
	Comm Rm/Laundry Rm	1470	1	4,491	4,491	4,491	4,491	Pulled from needs
	Door Replacement	1460	25	6,500	0	0	0	\$ from PHDEP
	Exterior Painting	1460	7	0	22,500	22,500	8,438	Pulled from needs

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program #: WA19P039702-99 Capital Fund Program Replacement Housing Factor #:				Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
WA39-008 WA39-003 Pinewood	Interior unit upgrade to include replacement of window and floor coverings, doors, hot water tanks and paints.	1460	5	6,241	9,305	9,305	9,305	Ongoing project
	Exterior rehab due to mold	1460	6	3,603	3,603	3,603	2,657	Deferred maint
	Appliance Replacement	1465.1	5	0	0	0	0	Moved \$ to 1450
	Kitchen Renovation	1460	25	80,074	80,074	80,074	80,074	Project complete
	Comm Rm Rehab	1470	1	5,778	5,778	5,778	5,778	Transferred needs
	Parking Lot Repair	1450	1	12,559	12,568	12,568	12,568	Transferred needs
WA39-010 Centerwood	Interior unit upgrade to include replacement of window and floor coverings, doors, hot water tanks and paints.	1460	5	5,681	5681	5681	204	Ongoing project
	Exterior rehab due to mold	1460	11	3,103	3,103	3,103	1,880	Deferred maint.
	Appliance Replacement	1465.1	5	0	0	0	0	Moved \$ to 1450
WA39-010	Community/Laundry Renovation	1470	1	3,479	3,479	3,479	3479	Complete
	Fencing Installation	1450	1	10,365	10,365	10,365	10,365	Complete moved remain funds to 1460

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program #: WA19P039702-99 Capital Fund Program Replacement Housing Factor #:				Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
WA39-011 Maplewood	Interior unit upgrade to include replacement of window and floor coverings, doors, hot water tanks and paints	1460	5	5,681	5681	5681	3,361	Ongoing project
	Exterior rehab due to mold	1460	4	3,103	3,103	3,103	1,200	Deferred maint.
	Appliance Replacement	1465.1	5	0	0	0	0	Moved \$ to 1450
	Dumpster Enclosure	1450	1	0	0	0	0	Moved \$ to 1460
	Laundry Room Renovation	1470	1	1,886	1,886	1,886	1886	Project complete
WA39-014 Scattered Site	Interior unit upgrade to include replacement of window and floor coverings, doors, hot water tanks and paints.	1460	10	5,681	6,862	6,862	6,862	Ongoing project
	Exterior Painting	1460	1	0	4,246	4,246	4,246	Pulled from needs
	Appliance Replacement	1465.1	5	2,263	513	513	513	
*WA39-015 Scattered Site	Interior unit upgrade to include replacement of window and floor coverings, doors, hot water tanks and paints	1460	10	5,681	5681	5681	3,026	Ongoing project
	Appliance Replacement	1465.1	5	1,367	0	0	0	
	Fencing	1450	17	0	0	0	0	Moved \$ to 1460

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program #: WA19P039702-99 Capital Fund Program Replacement Housing Factor #:				Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
WA39-017 East Terrace	Exterior Trim Paint	1460	22	1,250	1250	1250	0	Ongoing project
	Interior unit upgrade to include replacement of window and floor coverings, doors, hot water tanks and	1460	5	1,000	1000	1,000	33	Pulled from needs
	Exterior rehab due to mold	1460	12	3,103	3103	3,103	2,940	Deferred maint.
WA39-019 Cedar Grove	Interior unit upgrade to include replacement of window and floor coverings, doors, hot water tanks and paints	1460	14	8,914	5,209	5,209	184	Ongoing project
	Appliance Replacement	1465.1	5	2,263	0	0	0	Moved to 1460
	Exterior rehab due to mold	1460	15	3,103	3,300	3,300	3,300	Deferred maint
WA39-020 East Terrace II	Interior unit upgrade to include replacement of window and floor coverings, doors, hot water tanks and paints	1460	4	1,000	0	0	0	Moved to 1460
	Exterior rehab due to mold	1460	2	3,103	0	0	0	Included 39-017
HA - WIDE	Resident Training Programs	1408	1	13,400	13400	13,400	0	
	Resident Services Coordinator	1408	1	10,000	10,000	10,000	6,355	
	Maintenance Management Training	1408	2	1,700	650	650	510	
	Maintenance Skills Training	1408	4	1,200	2,250	2,250	2,250	

Annual Statement/Performance and Evaluation Report**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part II: Supporting Pages**

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program #: WA19P039702-99 Capital Fund Program Replacement Housing Factor #:				Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
Nontechnical Salaries	Staff Salaries	1410.1	3	17,040	19,415	19,415	19,415	
	Staff Benefits	1410.9	3	6,960	4,585	4,585	4,585	
Sundry	Advertisement	1430	1	189	263	263	263	
Permit	Permit Fees	1430	1	961	887	887	0	
Contingency	Contingency	1502	1	6,461	0	0	0	

Annual Statement/Performance and Evaluation Report**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part III: Implementation Schedule**

PHA Name: Housing Authority of Snohomish County		Grant Type and Number Capital Fund Program #: WA19P039702-99 Capital Fund Program Replacement Housing Factor #:					Federal FY of Grant: 1999	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quart Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates	
	Original	Revised	Actual	Original	Revised	Actual		
WA39-004 Robin Park	12/30/2000		12/30/2000	06/30/2002				
WA39-005 North Terrace	12/30/2000		12/30/2000	06/30/2002				
WA39-006 Stevens Circle	12/31/2000		12/31/2000	06/30/2002				

Annual Statement/Performance and Evaluation Report**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part III: Implementation Schedule**

PHA Name: Housing Authority of Snohomish County			Grant Type and Number Capital Fund Program #: WA19P039702-99 Capital Fund Program Replacement Housing Factor #:				Federal FY of Grant: 1999
Development Number Name/HA-Wide Activities	All Fund Obligated (Quart Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
WA39-007 Alderwood	12/31/2000		12/31/2000	06/30/2002			
WA39-008 Pinewood	12/31/2000		12/31/2000	06/30/2002			
WA39-003							
WA39-010 Centerwood	12/31/2000		12/31/2000	06/30/2002			
WA39-011 Maplewood	12/31/2000		12/31/2000	06/30/2002			
WA39-014 Scattered Site	12/31/2000		12/31/2000	06/30/2002			
WA39-015 Scattered Site	12/31/2000		12/31/2000	06/30/2002			
WA39-017 East Terrace	12/31/2000		12/31/2000	06/30/2002			
WA39-019 Cedar Grove	12/31/2000		12/31/2000	06/30/2002			
WA39-020 East Terrace II	12/31/2000		12/31/2000	06/30/2002			
HA WIDE							
Resident Resource Coordinator	12/31/2000		12/31/2000	06/30/2002			
Resident Training Program	12/31/2000		12/31/2000	06/30/2002			
Maintenance Mgmt Training	12/31/2000		12/31/2000	06/30/2002			
Maintenance Skills Training	12/31/2000		12/31/2000	06/30/2002			
Staff Salaries	12/31/2000		12/31/2000	06/30/2002			
Staff Benefits	12/31/2000		12/31/2000	06/30/2002			

Annual Statement/Performance and Evaluation Report**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part III: Implementation Schedule**

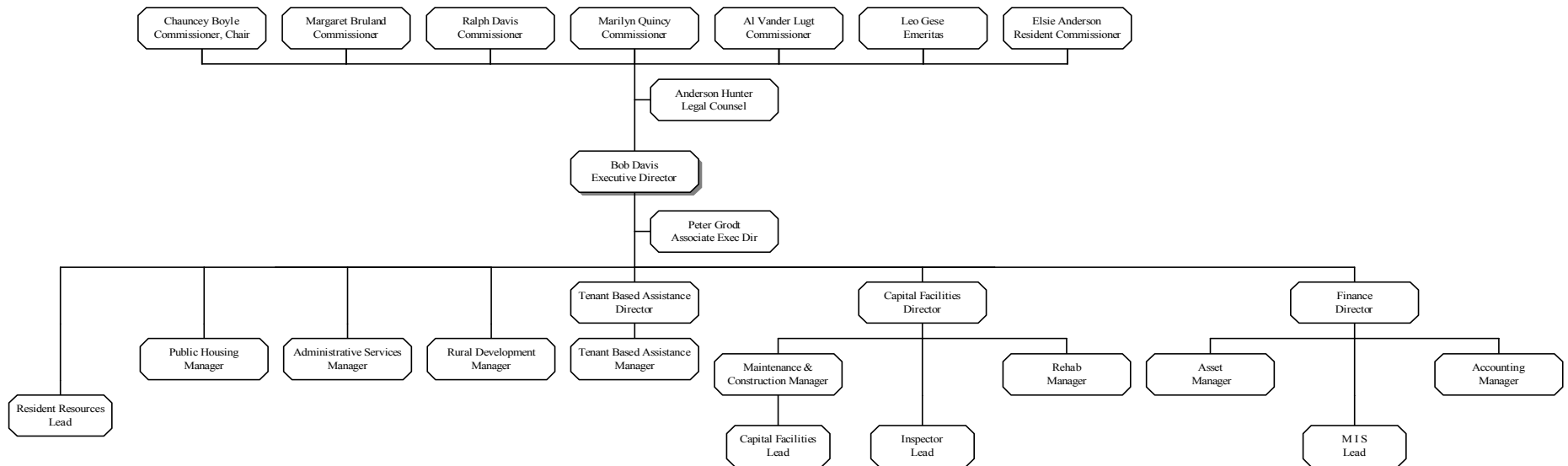
PHA Name: Housing Authority of Snohomish County			Grant Type and Number Capital Fund Program #: WA19P039702-99 Capital Fund Program Replacement Housing Factor #:				Federal FY of Grant: 1999
Development Number Name/HA-Wide Activities	All Fund Obligated (Quart Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
Advertisement	12/31/2000		12/31/2000	06/30/2002			
Permit Fees	12/31/2000		12/31/2000	06/30/2002			
Contingency	12/31/2000		12/31/2000	06/30/2002			

ATTACHMENT C

HOUSING AUTHORITY OF SNOHOMISH COUNTY

Organization Chart by function

March 2001



ATTACHMENT D

Capital Fund Program Five-Year Action Plan

Part I: Summary

PHA Name Housing Authority of Snohomish County		<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:			
Development Number/Name/HA-Wide	Year 1 2001	Work Statement for Year 2 FFY Grant: 2002 PHA FY: 2003	Work Statement for Year 3 FFY Grant: 2003 PHA FY: 2004	Work Statement for Year 4 FFY Grant: 2004 PHA FY: 2005	Work Statement for Year 5 FFY Grant: 2005 PHA FY: 2006
	Annual Statement				
WA39-004 ROBIN PARK		32,062	2,062	17,062	2,062
WA39-005 NORTH TERRACE		71,943	7,400	22,400	1,400
WA39-006 STEVENS CIRCLE		51,700	51,700	15,700	5,700
WA39-007 ALDERWOOD		39,987	197,448	1,900	1,900
WA39-008 PINWOOD WA39-003		2,700	10,700	182,700	2,700
WA39-010 CENTERWOOD		35,000	4,400	1,900	163,948
WA39-011 MAPLEWOOD		41,200	16,200	8,200	1,200
WA39-014 SCATTERED SITES		13,794	5,000	15,437	4,000
WA39-015 SCATTERED SITES		8,000	5,000	15,437	4,000
WA39-017 EAST TERRACE		2,000	22,000	33,474	69,400

WA39-019 CEDAR GROVE		28,300	13,300	23,300	80,900
WA39-020 EAST TERRACE II		1,000	3,000	1,000	1,000
Physical Improvements Subtotal		327,686	338,210	338,510	338,210

Capital Fund Program Five-Year Action Plan

Part I: Summary

PHA Name Housing Authority of Snohomish County				<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
Development Number/Name/HA-Wide	Year 1 2001	Work Statement for Year 2 FFY Grant: 2002 PHA FY: 2003	Work Statement for Year 3 FFY Grant: 2003 PHA FY: 2004	Work Statement for Year 4 FFY Grant: 2004 PHA FY: 2005	Work Statement for Year 5 FFY Grant: 2005 PHA FY: 2006
	Annual Statement				
HA Wide					
Management Improvements		26,300	26,600	26,300	26,600
HA-Wide Nondwelling Structures and Equipment		0	0	0	0
Administration		26,748	26,748	26,748	26,748
Other		10,824	0	0	0
Operations (Extraordinary Maintenance)		43,506	43,506	43,506	43,506

CFP Funds Listed for 5-year planning		435,064	435,064	435,064	435,064
Replacement Housing Factor Funds					

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : <u>2</u> FFY Grant: 2002 PHA FY: 2003			Activities for Year: <u>3</u> FFY Grant: 2003 PHA FY: 2004		
200 1	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	WA39-004 ROBIN PARK (30)			WA39-004 ROBIN PARK (30)		
Annual	504 Compliance	1460	30,000	Exterior Rehab to include pressure washing siding and windows.	1460	2,062
Statement	Exterior Rehab to include pressure washing siding and windows.	1460	2,062	WA39-005 NORTH TERRACE (12)		
	WA39-005 NORTH TERRACE (12)			Exterior Rehab to include pressure washing siding and windows	1460	1,400
	Exterior Rehab to include pressure washing siding and windows	1460	1,400	Window Replacement	1460	6,000
	Exterior Paint	1460	15,000	WA39-006 STEVENS CIRCLE (19)		
	Roofs/Gutters	1460	20,543	Exterior Rehab to include pressure washing siding and windows	1460	1,700
	Play Toy Installation	1450	30,000	Window Replacement	1460	50,000
	Laundry Room Renovation	1470	5,000	WA39-007 ALDERWOOD (25)		

	WA39-006 STEVENS CIRCLE (19)			Exterior Rehab to include pressure washing siding and windows	1460	1,900
	Exterior Rehab to include pressure washing siding and windows	1460	1,700	Gas Conversion	1460	195,548
	Replace sidewalks	1450	50,000	WA39-008 PINEWOOD WA39-003 (25)		
	WA39-007 ALDERWOOD (25)			Exterior Rehab to include pressure washing siding and windows	1460	2,700
	Dumpster Enclosure	1460	8,000	Storm systems repair	1450	8,000
	Sidewalks	1450	30,087	WA39-010 CENTERWOOD (20)		
	Exterior Rehab to include pressure washing siding and windows	1460	1,900	Exterior Rehab to include pressure washing siding and windows	1460	1,900
				Storm systems repair	1450	2,500
Total CFP Estimated Cost			\$195,692			\$273,710

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year :2 FFY Grant: 2002 PHA FY: 2003			Activities for Year: 3 FFY Grant: 2003 PHA FY: 2004		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
WA39-008 PINEWOOD WA39-003 (30)			WA39-011 MAPLEWOOD		
Exterior Rehab to include pressure washing siding and windows	1460	2,700	Exterior Rehab to include pressure washing siding and windows	1460	1,200
WA39-010 CENTERWOOD (20)			Bathroom renovation	1460	15,000
Exterior Rehab to include pressure washing siding and windows	1460	1,900	WA39-014 SCATTERED SITES		
Exterior paint	1460	33,100	Interior unit upgrade to include replacement of window and floor coverings, doors, appliances, hot water tanks and paints. (5 Units)	1460	5,000

WA39-011 MAPLEWOOD (15)			WA39-015 SCATTERED SITES		
Exterior Rehab to include pressure washing siding and windows	1460	1,200	Interior unit upgrade to include replacement of window and floor covering, doors, appliances, hot water tanks and paints. (5 Units)	1460	5,000
Exterior Paints	1460	40,000	WA39-017 EAST TERRACE (24)		
WA39-014 SCATTERED SITES			Exterior Rehab to include pressure washing siding and windows	1460	2,000
Exterior Paints (5 Units)	1460	9,000	Parking lot repairs	1450	20,000
Appliances (5 Units)	1465.1	4,794	WA39-019 CEDAR GROVE (28)		
WA39-015 SCATTERED SITES			Exterior Rehab to include pressure washing siding and windows	1460	3,300
Exterior Paint (4 Units)	1460	8,000	Gutter replacement	1460	10,000
Total CFP Estimated Cost		\$100,694			\$61,500

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year :2 FFY Grant: 2002 PHA FY: 2003			Activities for Year: 3 FFY Grant: 2003 PHA FY: 2004		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
WA39-017 EAST TERRACE (24)			WA39-020 EAST TERRACE II (2)		
Exterior Rehab to include pressure washing siding and windows	1460	2,000	Exterior Rehab to include pressure washing siding and windows	1460	1,000
<i>WA39-019 CEDAR GROVE (28)</i>			Landscaping	1450	2,000
Exterior Rehab to include pressure washing siding and windows	1460	3,300	HA WIDE Operations (Extraordinary Maintenance)	1406	43,506
Parking Lot Repairs/Sealcoat	1450	25,000	HA-WIDE		
WA39-020 EAST TERRACE II (2)			Resident Training Programs	1408	13,400
Exterior Rehab to include pressure washing siding and windows	1460	1,000	Resident Services Coordinator		10,000
HA WIDE Operations (Extraordinary Maintenance)	1406	43,506	Maintenance Skills Training		2,000
HA-WIDE			Maintenance Management Training		1,200
Resident Training Programs	1408	13,400			
Resident Services Coordinator		10,000			
Comprehensive Grant Training		1,200			
Maintenance Skills Training		1,700			
Computer Equipment		10,824			

Total CFP Estimated Cost

| \$111,930



\$73,106

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year :2 FFY Grant: 2002 PHA FY: 2003			Activities for Year: 3 FFY Grant: 2003 PHA FY: 2004		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
HA-WIDE Nontechnical Salaries			HA-WIDE Nontechnical Salaries		
Staff Salaries	<i>1410.1</i>	18,744	Staff Salaries	<i>1410.1</i>	18,744
Staff Benefits	1410.9	8,004	Staff Benefits	<i>1410.9</i>	8,004
Total CFP Estimated Cost		\$26,748			\$26,748

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 4 FFY Grant: 2004 PHA FY: 2005			Activities for Year: 5 FFY Grant: 2005 PHA FY: 2006		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
WA39-004 ROBIN PARK (30)			WA39-004 ROBIN PARK (30)		
Exterior Rehab to include pressure washing siding and windows	1460	2,062	Exterior Rehab to include pressure washing siding and windows	1460	2,062
Hot Water Tank Replacement	1460	6,000	WA39-005 NORTH TERRACE (12)		
Wall Heater Replacement	1460	9,000	Exterior Rehab to include pressure washing siding and windows	1460	1,400
WA39-005 NORTH TERRACE (12)			WA39-006 STEVENS CIRCLE		
Exterior Rehab to include pressure washing siding and windows	1460	1,400	Exterior Rehab to include pressure washing siding and windows	1460	1,700
Parking Lot Repair	1450	10,000	504 Compliance	1460	4,000
Heater Replacement	1460	6,000	WA39-007 ALDERWOOD		
Hot Water Tank Replacement	1460	5,000	Exterior Rehab to include pressure washing siding and windows	1460	1,900
WA39-006 STEVENS CIRCLE (19)			WA39-008 PINEWOOD WA39-003		
Exterior Rehab to include pressure washing siding and windows	1460	1,700	Exterior Rehab to include pressure washing siding and windows	1460	2,700
504 Compliance	1460	4,000	WA39-010 CENTERWOOD (20)		
Dumpster Enclosure	1470	10,000			

WA39-007 ALDERWOOD (25)			Gas Conversion	1460	162,048
Exterior Rehab to include pressure washing siding and windows	1460	1,900	Exterior Rehab to include pressure washing siding and windows	1460	1,900
Total CFP Estimated Cost		\$57,062			\$177,710

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year :4 FFY Grant: 2004 PHA FY: 2005			Activities for Year: 5 FFY Grant: 2005 PHA FY: 2006		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
WA39-008 PINEWOOD WA39-003 (25)			WA39-011 MAPLEWOOD (15)		
Exterior Rehab to include pressure washing siding and windows	1460	2,700	Exterior Rehab to include pressure washing siding and windows	1460	1,200
Heater Replacement	1460	180,000	WA39-014 SCATTERED SITE (4 Units)		
WA39-010 CENTERWOOD (20)			Interior unit upgrade to include replacement of window and floor coverings, doors, appliances, hot water tanks and paints.	1460	4,000
Exterior Rehab to include pressure washing siding and windows	1460	1,900	WA39-015 SCATTERED SITE (4 Units)		
WA39-011 MAPLEWOOD (15)			Interior unit upgrade to include replacement of window and floor covering, doors, appliances, hot water tanks and paints.	1460	4,000
Exterior Rehab to include pressure washing siding and windows	1460	1,200	WA39-017 EAST TERRACE (24)		
Heater Replacement	1460	7,000	Exterior Rehab to include pressure washing siding and windows	1460	2,000
WA39-014 SCATTERED SITE (4 Units)			Replacement HWT	1460	15,400
Interior unit upgrade to include replacement of window and floor coverings, doors, appliances, hot water tanks and paints.	1460	4,000	Replacement Appliances	1465.1	22,000

Furnace/Heater Replacement	1460	11,437	Playtoy Replacement	1450	30,000
Total CFP Estimated Cost		\$208,237			\$78,600

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year :4 FFY Grant: 2004 PHA FY: 2005			Activities for Year: 5 FFY Grant: 2005 PHA FY: 2006		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
WA39-015 SCATTERED SITE (4 Units)			WA39-019 CEDAR GROVE (28)		
Interior unit upgrade to include replacement of window and floor covering, doors, appliances, hot water tanks and paints.	1460	4,000	Exterior Rehab to include pressure washing siding and windows	1460	3,300
Furnace/heater replacement	1460	11,437			
WA39-017 EAST TERRACE (24)			Replacement HWT	1460	19,600
Exterior Rehab to include pressure washing siding and windows	1460	2,000	Replacement Appliances	1465.1	28,000
Laundry/Community Room Renovation	1470	20,000	Playtoy Replacement	1470	30,000
Appliance Replacement	1465.1	11,474			
WA39-019 CEDAR GROVE (28)			WA39-020 EAST T. II (2)		
Exterior Rehab to include pressure washing siding and windows	1460	3,300	Exterior Rehab to include pressure washing siding and windows	1460	1,000
Laundry/Community Room Renovation	1470	20,000			
WA39-020 EAST TERRACE II (2)			HA WIDE Operations (Extraordinary Maintenance)	1406	43,506
Exterior Rehab to include pressure washing siding and windows	1460	1,000	Resident Training Programs	1408	13,400

HA WIDE Operations (Extraordinary Maintenance)	1406	43,506	Resident Services Coordinator	1408	10,000
Resident Training Programs	1408	13,400	Maintenance Skills Training	1408	2,000
Total CFP Estimated Cost		\$130,117			\$150,806

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year :4 FFY Grant: 2004 PHA FY: 2005			Activities for Year: 5 FFY Grant: 2005 PHA FY: 2006		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
Resident Services Coordinator	1408	10,000	Maintenance Management Training	1408	1,200
Comp Grant Training	1408	1,200			
Maintenance Skills Training	1408	1,700			
Total CFP Estimated Cost		\$12,900			\$12,000

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year :4 FFY Grant: 2004 PHA FY: 2005			Activities for Year: 5 FFY Grant: 2005 PHA FY: 2006		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
HA-WIDE Nontechnical Salaries			HA-WIDE Nontechnical Salaries		
Staff Salaries	1410.1	18,744	Staff Salaries	1410.1	18,744
Staff Benefits	1410.9	8,004	Staff Benefits	1410.9	8,004
Total CFP Estimated Cost		\$26,748			\$26,748

ATTACHMENT E

THE HOUSING AUTHORITY OF SNOHOMISH COUNTY DRUG ELIMINATION PLAN

STRATEGY FOR ADDRESSING THE PROBLEM

The Housing Authority of Snohomish County (HASCO) recognizes that within Snohomish County and the greater Puget Sound Area there is a growing drug related crime problem with prospects for an even greater problem in the future. With focus on HASCO's Public Housing Communities we recognize a manageable drug problem but one with the same (perhaps more) susceptibility as the remainder of the County toward greater drug related crime tomorrow. Therefore, HASCO shall focus its primary efforts toward prevention of the problem. With PHDEP grants in place for the last seven years, HASCO has determined our original strategy continues to be appropriate. Our strategy of determining risk factors for adult and youth criminal behavior and drug abuse and addressing each of those factors with a program component designed to reduce or eliminate each problem is most appropriate. Key principles of the strategy are as follows:

- ❖ Prevent drug use and drug related crime from spreading to the majority of residents that are not involved with drugs by providing alternative programs and opportunities to drug use.
- ❖ Provide referrals for intervention and/or treatment to the minority of residents involved with drugs.
- ❖ Augment HASCO management practices to assure drug elimination in vulnerable decentralized public housing.
- ❖ Rely primarily on existing community services and programs that are readily available and pull them into a comprehensive program. Select programs that are likely to continue to provide some services if Drug Elimination Funds are no longer available. Establish new programs only where gaps occur.
- ❖ Select programs when practical that can be used to leverage PHDEP funds so that HASCO's effort to reduce drug related crime can be maximized.
- ❖ Form a HASCO, residents and community partnership to carry out the program.
- ❖ Centralize within the Rental Management Department one staff member to coordinate the drug elimination program and to assure ongoing working relationships between staff, residents, and the community.
- ❖ Use public housing community space to provide programs and activities to both residents and surrounding community members.

The strategy is divided into two objectives:

1) Prevention and 2) Improved Management Practices.

1) Prevention includes supplemental police services at all nine of our public housing complexes. As our public housing is located throughout Snohomish County we contract with six law enforcement agencies to provide this service. During 2000 supplemental police services will be provided at 3.5 hours per week. Supplemental police services will be provided under this plan based upon the amount of available funding.

The following police departments will provide supplemental police services based upon the amount of available funding, provide monthly summary reports and assist as provided by law in lease enforcement:

City of Snohomish Police Department- Maplewood Apartments
Lake Stevens Police Department- Stevens Circle Apartments
Lynnwood Police Department- Alderwood, Pinewood and Robin Park Apartments
Marysville Police Department- Cedar Grove Apartments
Mountlake Terrace Police Department- East Terrace and North Terrace Apartments
Snohomish County Sheriffs Department- Centerwood

The goals and indicators of our supplemental police services are:

1. Residents will feel safe in their homes and neighborhoods.
2. Community police officers will be on site weekly (hours based upon available funding).
3. The following crime indicators will maintain or decrease below current levels (current levels detailed in tables following).
 - ❖ Drug evictions- related and suspected
 - ❖ Suspected users/sellers
 - ❖ Residents placed in treatment
 - ❖ Incidents of domestic violence
 - ❖ Incidents of child abuse
 - ❖ Incidents of other violence
 - ❖ Known gang members

Measurement tools:

- ❖ Resident surveys
- ❖ Police reports and time records
- ❖ Management reports
- ❖ Resident/block watch reports

Not funded through PHDEP funds are the following programs, which are also an invaluable component of our prevention strategy:

Camp Fire Provides FREE Mega Clubs at three of our larger family complexes and is scheduled to expand to a fourth early in 2000. This alternative, educational program meets weekly during the school year and twice weekly during the summer. The program focuses on social and self-reliance skills. The children also participate in Council wide activities within the community. Resident volunteers receive intensive on-going training from Camp Fire.

YMCA Teen Center The Teen Services Branch of the Snohomish County YMCA operates a teen center at our East Terrace complex. This complex is targeted as it has the highest percentage of teens within our properties. The center provides alternative, educational and recreational activities for youth 12 years and older.

Operation Improvement Is currently planning on offering WorkFirst programs at several of our public housing complexes. These programs will be assessment oriented and developed to enroll residents into approved job-training programs through Operation Improvement.

Resident Resources Activities Resident Resource Staff develop and coordinate a large variety of programs and special events. These include: Emergency Preparedness with the Red Cross, Ident-a-kid, Block Watch meetings and Night Out Against Crime with local law enforcement, Budget classes with Consumer Credit Counseling of Seattle, Family Support Center activities on site, Red Ribbon Drug Awareness week activities, Family Literacy Month activities, Books for Kids book distributions and ESL classes with Volunteer Refugee Forum. In development are Extended Food and Nutrition Program classes with Washington University Extension Agency, Community Health Center Outreach activities, Mobile Dental Van Outreach Activities, Kids on the Block summer day camp, and Conflict resolution workshops. Additionally, Resident Resource Assistants are on site monthly to meet with residents at each of our complexes and assist them in locating community services and resources.

RRA staff is under the supervision of the Lead Resident Resources Coordinator who also oversees the Family Self-Sufficiency program. This position also represents HASCO on the South County WorkSource Partnership, WorkSource Youth Council, Human Services Council, Healthy Communities, Marysville Community Coalition, Employment Coalition, south County Apartment Managers Association, Mountlake Terrace Partners Forum, Washington State Crime Prevention Association, The South County Partners Forum and Camp Fire Extend Our Reach Advisory Committee.

These partnerships provide invaluable assistance and support to our PHDEP program and overall strategy. These relationships allow us to provide sustainable preventative programs to our residents at minimal cost to HASCO.

2) Improved management practices

Our improved management practices component includes Resident Managers at each of our public housing complexes. Primary responsibilities of the Resident Managers are lease enforcement and crime reporting. They submit a monthly report of both actual and suspected crime problems to both the Drug Elimination Coordinator and the Public Housing Manager. Planned meetings with the Resident Managers are held three times yearly. At these meetings the PHDEP Coordinator and the Property Manager review policies and procedures. Additionally, training for the managers is also provided.

The PHDEP Coordinator and the Public Housing Property Manager (both who have CPTED training) make semi-annual security inspections of all public housing complexes. Lighting, fencing, signage, etc. are checked during this inspection. Whenever possible our community Police Officers participate in this inspection.

With this strategy over the past seven years HASCO has seen drug and drug-related crime within public housing decrease to and maintain at low levels. HASCO continues to evaluate and revise the strategy based on program indicators and resident

Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

Section 1: General Information/History

A. Amount of PHDEP Grant \$62,160

B. Eligibility type (Indicate with an "x") N1 _____ N2 _____ R x _____

C. FFY in which funding is requested 2001

D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

The drug elimination strategy of the Housing Authority of Snohomish County uses a comprehensive program of enhanced security and prevention. A strong working partnership has been and will continue to be developed with local law enforcement agencies, community agencies and residents to decrease and prevent drug-related crime. Local law enforcement agencies will provide enhanced community policing through PHDEP funds. Local community agencies will provide non-PHDEP funded alternative and educational activities

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
Alderwood Apartments	25 units	70
Pinewood Apartments	25 units	75
Robin Park Apartments	30 units	35
North Terrace Apartments	12 units	36
Centerwood Apartments	18 units	55
Maplewood Apartments	19 units	57
Stevens Circle Apartments	18 units	54
East Terrace Apartments	26 units	104
Cedar Grove Apartments	28 units	114
53 scattered Site Units	53 units	218

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the length of program by # of months. For "Other", identify the # of months).

6 Months _____ 12 Months _____ 18 Months _____ 24 Months x
Other _____

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an "x" by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place "GE" in column or "W" for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date
FY 1995	97,500	WA19DEP0390195	0		
FY 1996	121,500	WA19DEP0390196	0		
FY 1997	74,1000	WA19DEP0390197	0		
FY1998	75,900	WA19DEP0390198	48,000		12/00
FY 1999	55,645	WA19DEP0390199	55,645		12/00
FY2000	57,993	WA19DEP0390199	54,184		11/02

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

HASCO's strategy is to determine risk factors for adult and youth criminal behavior, drug abuse and to address each of those factors with a program component designed to reduce and/or eliminate the risk factors. This strategy is divided into two objectives 1) Prevention and 2) Improved management practices. The primary goals of our

strategy is Residents will feel safe in their homes and neighborhoods as measured through the annual PHDEP survey and that crime indicators will maintain or decrease below current levels as reported by local law enforcement agencies and staff. Six local law enforcement agencies will provide supplemental police services within our public housing complexes.

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FY 2001_ PHDEP Budget Summary	
Budget Line Item	Total Funding
9110 - Reimbursement of Law Enforcement	62,160
9120 - Security Personnel	0
9130 - Employment of Investigators	0
9140 - Voluntary Tenant Patrol	0
9150 - Physical Improvements	0
9160 - Drug Prevention	0
9170 - Drug Intervention	0
9180 - Drug Treatment	0
9190 - Other Program Costs	0
TOTAL PHDEP FUNDING	62,160

C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9110 - Reimbursement of Law Enforcement					Total PHDEP Funding: \$		
Goal(s)	Residents will feel safe in their homes and neighborhoods. Crime indicators will maintain/decrease.						
Objectives	HASCO, Residents and local police will develop/maintain a strong working partnership to address issues.						
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount/ Source)	Performance Indicators
1.Community police on site weekly above baseline services			12/01	11/02	62,160	18,524 HASCO/police	Annual PHDEP survey resident feelings of safety will maintain/increase, chosen crime indicators will maintain/decrease.
2.							
3.							

9120 - Security Personnel NA						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							

9130 - Employment of Investigators NA						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9140 - Voluntary Tenant Patrol NA						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9150 - Physical Improvements NA						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9160 - Drug Prevention NA					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							

9170 - Drug Intervention NA					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9180 - Drug Treatment NA					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9190 - Other Program Costs NA					Total PHDEP Funds: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

Section 3: Expenditure/Obligation Milestones

Indicate by Budget Line Item and the Proposed Activity (based on the information contained in Section 2 PHDEP Plan Budget and Goals), the % of funds that will be expended (at least 25% of the total grant award) and obligated (at least 50% of the total grant award) within 12 months of grant execution.

Budget Line Item #	25% Expenditure of Total Grant Funds By Activity #	Total PHDEP Funding Expended (sum of the activities)	50% Obligation of Total Grant Funds by Activity #	Total PHDEP Funding Obligated (sum of the activities)
<i>e.g Budget Line Item # 9120</i>	<i>Activities 1, 3</i>		<i>Activity 2</i>	
9110	Activity 1	3,809	Activity 1	57,993
9120				
9130				
9140				
9150				
9160				
9170				
9180				
9190				
TOTAL		\$ 3,809		\$ 57,993

Section 4: Certifications

A comprehensive certification of compliance with respect to the PHDEP Plan submission is included in the “PHA Certifications of Compliance with the PHA Plan and Related Regulations.”

ATTACHMENT F

COMMENTS OF RESIDENT ADVISORY BOARD OR BOARDS

NO COMMENTS WERE RECEIVED

ATTACHMENT G

SECTION 8 HOMEOWNERSHIP PROGRAM CAPACITY STATEMENT

HASCO has had an active first time homebuyer program since 1992. The program has grown and added new features over the last 8 years and has evolved into what is now called the SnoHome Loan Program. It is a comprehensive program that includes a component to educate and underwrite buyers, and eight lender partners that offer first mortgages. Snohomish County is one of the few local jurisdictions with a fully integrated first-time homebuyer assistance program. Buyers are able to access a system that gives them information, education, counseling and downpayment assistance through one simple process.

There are 2 primary features that make the program successful. The first feature is the Revolving Downpayment Assistance Fund that helps low and moderate income working families achieve homeownership. It fills the gap between what a family can afford to pay based on their income and the rapidly escalating cost of purchasing a home in Snohomish County.

Downpayment assistance provides maximum loans of \$25,000. A typical buyer receives a \$5,000 amortizing second mortgage at 7% interest for a 20-year term and a \$20,000 deferred-payment mortgage at 3% interest. This latter loan has interest only payments beginning in year 8 and loan principal repayments beginning in year 31 (but due immediately if the home is sold or the use changes). Returning loan payments to the fund are recycled and reloaned to serve more homebuyers. Families are required to contribute \$2500 or 2% of the purchase price in their own funds toward the downpayment. The Section 8 program adds special features to make homeownership possible including Family Self-Sufficiency escrow accounts and the voucher housing assistance payment itself.

The second key feature is homeownership education. HASCO has partnered with HomeSight to provide a comprehensive homebuyer education, counseling and loan underwriting program. All potential homebuyers are required to complete HomeSight's First-Time Homebuyer Education Program. This comprehensive program has been certified by HUD and provides twice the number of training hours required by the Washington State Housing Finance Commission. Classes train homebuyers about understanding credit reports, real estate legal documents, estate planning, mortgage default prevention and home maintenance. Potential homebuyers receive one-on-one consultation to review their application, the calculation of buyer affordability, credit report assessment and the creation of a savings plan and credit action plan if necessary.

In summary, the SnoHome Loan program in its present form meets the HUD criteria by 1.) requiring a 2% or \$2500 (whichever is greater) downpayment contribution from the homebuyer's own funds; 2.) requiring that financing for purchase of a home be provided, insured or guaranteed by the state or federal government; and 3.) complying with secondary mortgage market and private sector underwriting standards.

ATTACHMENT H

COMMUNITY SERVICE PROGRAM OUTLINE

IDENTIFICATION OF RESIDENTS REQUIRED TO PERFORM COMMUNITY SERVICE

Exemptions are granted to residents who are:

1. 62 years or older;
2. Blind or disabled as defined per the HUD regulations or is a primary caretaker of such individual.
3. Engaged in work activities
4. Meets the requirements for being exempted from having to engage in a work activity under the State program funded under Part A of title IV of the Social security Act or under any other welfare program of the State in which the PHA is located, including a State administered welfare to work program; or
5. Is a member of a family receiving assistance, benefits or services under a State program funded under part A of title IV of the Social Security Act or under any other welfare program of the State in which the PHA is located, including a state administered welfare-to-work-program and has not been found by the state or other administering entity to be in noncompliance with such a program.

Currently our computer system is able to identify residents who are not disabled, not working, not full-time students and between the ages of 18 and 61. Our data does not report those who may be involved in Work First programs and other self-sufficiency training.

Residents who appear eligible for the community service requirement will be given an opportunity to indicate exemption status through an Exemption Form. Residents will be provided an Exemption Form which will allow a third party to certify to the exemption (see attached). If a complete and verifiable exemption form is received the resident will be granted exemption status.

RESIDENT NOTIFICATION AND EDUCATION

Residents will be notified regarding the community service requirement through a letter detailing the requirement and the regulations. In addition on site meetings will be held at all of our public housing complexes beginning in late March. Public housing newsletters will include notification of the community service requirement.

At all lease up briefings and required conferences the community service requirement will be explained.

Informational packets detailing the community service requirement will be given to residents who appear to meet the requirements for community service. Packets will include: letter explaining the community service requirements, volunteer opportunities listing, certificate of completion, exemption form and approval form (for residents to copy and use for reporting).

MONITORING AND TRACKING

Prior to beginning a volunteer service position a resident should complete the volunteer service approval form. The form will detail the agency and type of service the resident plans to complete. The HA will notify the resident if their planned service meets the requirements or not. This will avoid residents finding after a year that they have not met the requirements even when they may have been performing some service they believed to be acceptable.

Monitoring for compliance will be done 60 days prior to the resident's annual review. Ninety days prior to a resident's annual review they will receive along with their annual review paperwork a letter regarding the community service requirement. The letter will inform them that the Certificate (see attached) documenting their 96 hours of community service during the past year must be submitted no later than 60 days prior to their annual review date.

Certificates verifying the resident's compliance with the community service requirement will be placed in their file.

Residents who do not submit the certificate 60 days prior to their annual review date, who have not completed the required 96 hours of community service during the year or in some other way have not complied with the community service requirement will be required to attend a mandatory conference.

NON COMPLIANCE

Residents not complying with the community service requirement will attend a mandatory conference. At the mandatory conference the community service requirement will be reviewed and the resident will be required to sign a settlement agreement. The settlement agreement will stipulate that the resident will complete the hours not performed during the last lease term (1 year) and the 96 hours required during the new lease term (1 year). Verified documentation of the total number of volunteer hours required to be served will be required at the next annual review. If at that time the resident does not supply such verification or has failed to fulfill the settlement agreement terms the residents lease will not be renewed.

If a determination is made not to renew the lease the HA will seek a mutual move out agreement or if necessary proceed to evict.

HOUSING AUTHORITY OF SNOHOMISH COUNTY
COMMUNITY SERVICE APPROVAL FORM

PLEASE NOTE THAT COMMUNITY SERVICE ACTIVITIES MUST BE PREAPPROVED BY THE HOUSING AUTHORITY OF SNOHOMISH COUNTY TO INSURE THAT THEY COMPLY WITH REGULATIONS. IF ACTIVITIES ARE NOT PREAPPROVED THEY MAY NOT BE COUNTED TOWARDS YOUR REQUIRED NUMBER OF COMMUNITY SERVICE HOURS.

RESIDENT NAME _____

ADDRESS _____

PHONE NUMBER _____

NAME OF AGENCY THAT VOLUNTEER SERVICE WILL BE COMPLETED AT:

TYPE OF VOLUNTEER SERVICE TO BE COMPLETED (DESCRIBE DUTIES):

NAME OF CONTACT PERSON: _____

CONTACT PHONE NUMBER: _____

☐ APPROVED

☐ NOT APPROVED

HASCO REPRESENTATIVE

DATE

HOUSING AUTHORITY OF SNOHOMISH COUNTY
COMMUNITY SERVICE EXEMPTION FORM

Resident Name _____

Address _____

TYPE OF EXEMPTION: Please check category you are seeking exemption under.

- | | | |
|--|--|--|
| <input type="checkbox"/> Disabled | <input type="checkbox"/> Primary caretaker of a disabled person | |
| <input type="checkbox"/> Working | <input type="checkbox"/> Full time student | <input type="checkbox"/> Participating in job training |
| <input type="checkbox"/> Currently receiving unemployment | <input type="checkbox"/> Participating in a self sufficiency program (as defined by Housing Authority) | |
| <input type="checkbox"/> Household member participating in WorkFirst program | | |

If you are working your employer must provide a statement below that you are employed.

If you are a full-time student, participating in job training, self-sufficiency program or WorkFirst a statement must be provided below by a program/ school staff member.

EXEMPTION STATEMENT:

I CERTIFY THAT _____ IS EXEMPT FROM

PERFORMING COMMUNITY SERVICE BECAUSE _____

SIGNATURE

DATE

CONTACT TELEPHONE NUMBER

ATTACHMENT I

PET OWNERSHIP IN PUBLIC HOUSING

HASCO has adopted a pet policy in Public Housing and its provisions are now in effect. Pets are defined as “smaller domesticated animals; specifically dogs, cats, birds, fish or turtles”. The number of pets a resident may own is limited to a dog or cat, 2 birds or 2 turtles, or fish contained in a tank holding a maximum of 10 gallons of water. A resident with a dog or cat may also have birds or turtles as limited above.

Cats and dogs can't exceed 20 pounds or 18 inches at the withers, and must be on a leash while on the common grounds. Pets are not permitted in interior common areas such as community rooms or restrooms. Birds must be confined to a cage except for cleaning.

Pets must be registered with HASCO including a pet description and photo. Documentation of inoculation against rabies, distemper and parvo virus must be provided. The pet must be licensed along with proof of neutering and spaying. Each pet owner must provide the name of an alternative care provider in case he/she is unable to provide care of the pet.

A non-refundable fee of \$150 is charged for each pet, and is used to defray the potential costs of pet damage. Charges during the tenancy for pet damage to the unit or common areas is not deducted from the fee, but is sent as a separate billing in conformance with the Schedule of Charges. Pet owners must sign a copy of the pet policy and the Pet Rider to the lease.

Pet owners are charged with the responsibility of preventing pet damage to the unit or common areas and must not allow the pet to create a nuisance. Dog waste must be picked up immediately, enclosed in plastic, sealed and placed in the garbage container. Kitty litter or shavings must be disposed of in a similar way. Residents may not feed strays and visiting pets are prohibited.

Management maintains a record of complaints and notifies the resident of them. A second notice will advise the owner of potential lease termination if further complaints are received. Vicious pets are dealt with in a more expeditious manner. Pet owners showing irresponsibility may be prohibited from owning a pet in the future.

ATTACHMENT J

PROGRESS IN MEETING THE 5-YEAR PLAN MISSION AND GOALS

HUD Strategic Goal: Increase the availability of decent, safe, affordable housing.

PHA Goal: Expand the supply of assisted housing.

Objectives:

Increase the supply of Section 8 vouchers by 500 over the 5-year period. **Progress:** HASCO has received 156 vouchers to date and will apply for 366 additional fair share vouchers by 1/29/01.

Leverage private or other public funds to create additional housing opportunities: Rely primarily on bond and tax credits to create additional housing. **Progress:** HASCO is in the process of acquiring 120-unit apartment complex in Edmonds for low and moderate-income renters. Approximately 12 units will be set-aside for transitional housing units with services. Acquisition and operations will be financed with tax exempt bonds, contingent loan agreement, Bill and Melinda Gates foundation grants, and project based vouchers.

Build or acquire (with emphasis on rehabilitation) of 500 affordable housing units during the next 5 years. **Progress:** The above project will expand the affordable housing stock by 120 units.

PHA Goal: Improve the quality of assisted housing

Objectives:

Improve the Management of the Section 8 Voucher program through clear definition of staffing responsibilities and maximizing productivity. **Progress:** This objective has been accomplished.

Dispose of 43 scattered site Public Housing units and transfer those subsidies to the Millwood Estates complex within 5 years, with no net loss of Public Housing units.

Progress: To date, 14 of the 43 scattered site units have been sold and 5 Public Housing families are residing at Millwood Estates.

PHA Goal: Increase assisted housing choices.

Objectives:

Closely monitor the voucher payment standard to assure program viability in the expected tight housing market over the next 5 years. **Progress:** The payment standard was raised to the Maximum 110% of fair market rent in October and to 120% for large bedroom sizes in certain census tracts approved by HUD. HASCO is working with other authorities in the metro area to raise the fair market rents from the 40th to the 50th percentile.

Reach 25 voucher homeownerships per year by the end of 5 years. **Progress:** Policies have been adopted concerning voucher homeownership. Initial focus groups have been held with interested families.

Make 50 SnoHome first time homebuyers loans per year during the 5-year period.

Progress: To date, 16 homebuyers have purchased homes and 36 households are expected to buy homes by June 30, 2001.

HUD Strategic Goal: Improve community quality of life and economic vitality.

PHA Goal: Provide an improved living environment

Objectives:

Maintain or decrease the currently low level of criminal activity at Public Housing developments through improved community policing and other drug elimination programs. **Progress:** Contracts for police/sheriff presence at all Public Housing developments are active and in place. Semi annual crime prevention inspections are complete with minor modifications made to lighting and address visibility.

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals.

PHA Goal: Promote self-sufficiency and asset development of assisted households.

Objectives:

Provide support services during the 5-year period for 700 Welfare to Work Voucher program participants and those involved in Section 8 set asides listed on page 25 of the Annual Plan. Provide self-sufficiency planning and support to the required number of FS-S participants. For Public Housing, make 4 program referrals per month and at least 8 supportive services programs per year for both Public Housing and Section 8. **Progress:** Supportive services and individual action plans are provided to all Welfare to Work clients and to all Section 8 set-aside programs. The required 98 Family Self-Sufficiency participants are at full compliment and action planning and support services is provided to all of them. Program referrals are estimated at 25 per month and at least 10 supportive services programs are provided including Camp Fire, Kids on the Block, Stranger Danger classes, Books For Kids, and fire safety.

Continue to make the Housing Social Services Program available to senior and disabled residents of assisted housing. **Progress:** Senior Services continues to contract with HASCO for this service. Quarterly contacts average almost 1700.

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans.

PHA Goal: Ensure equal opportunity and affirmatively further fair housing.

Objectives:

Include as many handicapped accessibility improvements as feasible in the 5-year capital improvements plan based on the Handicapped Evaluation, Needs Assessment and Transition Plan prepared for HASCO properties. **Progress:** Improvements this year include additional hall railings at senior development Robin Park, new handicap friendly kitchen and bath cabinets in 4 Public Housing apartments, a new roll in shower stall in 1 Public Housing property, 2 entrance ramps at a Rural Development senior property, and lever style faucet handles were installed in all senior/handicapped units.

Other PHA Goals and Objectives.

Progress. The 7 goals and objectives listed in the Annual Plan were adopted by the Board of Commissioners prior to and independent of the Public Housing Agency Plan. They are not quantitative objectives. However, all of them are covered by at least one of the objectives stated above in the Annual Plan and progress

ATTACHMENT K

RESIDENT MEMBERSHIP OF THE PHA GOVERNING BOARD

Board of Commissioner Resident Member-Elsie Anderson, appointed January 2000.

Method of Selection-Appointment by County Council following recruitment and interviews.

Term of appointment- 5 years

ATTACHMENT L

MEMBERSHIP OF THE RESIDENT ADVISORY BOARD 2001

RESIDENTS

- ❖ Jenny Anderson
- ❖ Janet Broers
- ❖ Norma Brown
- ❖ Marte Calvert
- ❖ Shirley Dunn
- ❖ Warid Elesrawi
- ❖ Karen Fitzsimmons
- ❖ Sharon Haynes
- ❖ Ai Thi Ho
- ❖ Martha Moll
- ❖ Terry Smith
- ❖ Arlene Williams

Community Members

- ❖ Chris Jowell-Grants Analyst Snohomish County Planning & Development Services
- ❖ Carolyn Spector- Homeless Services Coordinator Snohomish County Human Services
- ❖ Nick Straley-Attorney Columbia Legal Services

HOUSING AUTHORITY OF SNOHOMISH COUNTY STAFF

- ❖ Pete Grodt- Associate Executive Director
- ❖ Cathy Schindler-Lead Resident Resources Coordinator

ATTACHMENT M

PROJECT BASED VOUCHERS

The HASCO Board of Commissioners has adopted policies for implementation of Project Based Vouchers. The policies have been made part of the Section 8 Administrative Plan. HASCO will use up to 20% of the Section 8 funding available for this purpose. Preference for the project basing of units will be given to public or non-profit owners. All project based commitments must be accompanied by supportive services to residents, provided by the owner either directly or in partnership with a supportive service provider. This housing/supportive services combination will more effectively serve disadvantaged segments of the low-income population than regular tenant based assistance.

Project based units sites will be selected consistent with the Agency Plan and furthering the goals of deconcentration of poverty and expanding housing and economic opportunities for low-income households. HASCO will give preference to mixed income developments and neighborhoods where there is not a significant concentration of poverty. In addition, HASCO will give preference to projects that reflect a concerted community effort to combine housing with supportive services that targets a segment of the low-income population needing this combination of assistance. The Sound Families Transitional Housing Program is such an example.